

Training for Support Workers

- A programme of courses for anyone who works directly with clients in an Advocacy or support role.
- The programme covers key legal rights and local and national sources of advice.
- The courses focus on common issues faced by vulnerable groups and those in deprived neighbourhoods.
- The training allows participants to better understand social welfare law issues affecting their clients, helping them to identify problems and assist appropriately.

In house training

We can provide in house training to groups – minimum 5: maximum 16

We can tailor sessions to meet your staff team requirements

We can deliver at your venue or in our city centre training room

Cost per half day training session

- Voluntary agencies £175
- Statutory agencies £245

A bursary scheme is available for small voluntary organisations, please contact [Advice Leeds](https://www.adviceleeds.org) for more information.

**To discuss your needs and book your training contact
Jenny Shaw, Advice Leeds Training Officer**

Phone - 0113 2021 832

Email - jenny.shaw@leedscab.org.uk

We can deliver in-house training to meet the needs of your team:

Advice First Aid

- What is advice?
- Advice services in Leeds
- Supporting your client to access information and advice

Debt First Aid

- Help your clients deal with debt;
- Recognise the range of ways clients may have to increase their income;
- identify priority and non-priority debt;
- explain debt advice procedures; the difference between debt management companies, debt consolidation and free independent money advice

Homelessness First Aid

- Who qualifies as homeless?
- Making an application
- Supporting your client to access information and advice

Housing benefit update

- Recent and forthcoming Local Housing Allowance/Housing Benefit changes

Income Maximisation

- Find out which benefits your clients might be entitled to

Welfare Reform

- In the 2010 £18 billion of welfare cuts from 2011 to 2013 were announced
- Work Capability Assessment
- Fundamental reform of working age benefits from 2013 announced in Welfare Reform Bill 2011 including
 - Universal Credit
 - Social fund
 - Council tax benefit

Benefits for Young People

- Identify benefits available
- Help those with disabilities
- Further help and advice

The Work Capability Assessment

- People affected by the WCA
- People exempt from the WCA
- How the WCA assessment works
- How you can support your clients
- How to refer clients to advisers

Claiming Disability Living Allowance

- How to help your client make a successful claim